



# AGENDA

## Community Advisory Commission

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**Wednesday, December 5, 2018**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call:** Chair Thelma Batilo, Vice-Chair Ashish Kathapurkar, Syed Mohsin, Mike Bilbao, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** December 5, 2018
- V. Approval of Minutes:** November 7, 2018
- VI. Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. Liaison Report:** Vice Mayor Marsha Grilli
- VIII. Announcements**
- IX. Business Items**

### **A. Gateway Sign**

The CAC has been discussing gateway signs for the City. This is a continuation of the discussion.

**Recommendation:** Continue gateway sign discussion

### **B. Final Work Plan Review**

Commissioners to finish a review of the work plan. This is an opportunity to review the final work plan for 2018 and make revisions if necessary.

**Recommendation:** Approved the 2018 work plan

### C. Budget Review

Commissioners to draft a budget of expenditures for 2018. This is an opportunity to prepare a draft budget of expenditure for 2018.

**Recommendation:** Draft a budget for expenses for 2018

### D. Subcommittee Presentation and Timeline

Commissioners to speak on subcommittees scope and present.

**Recommendation:** Receive updates from the subcommittees

## X. Commissioners' Round Table

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bilbao, Batilo (A)
Town Hall Meeting:	Kathapurkar, Gandhi, Leon, Sharma, (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)
Budget:	Lee, Gandhi, Leon, Kathapurkar (A)
Gateway Sign:	Batilo, Rosario, Truong, Kathapurkar (A)

## XI. Adjournment: to January Meeting

### KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*